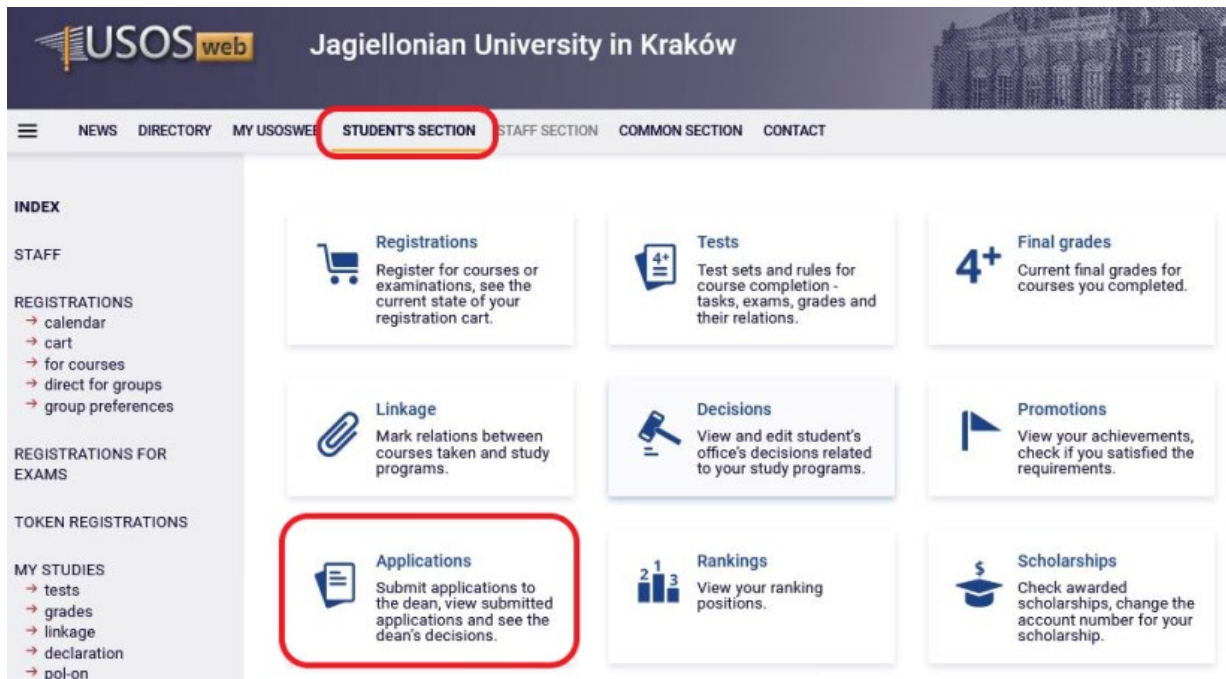
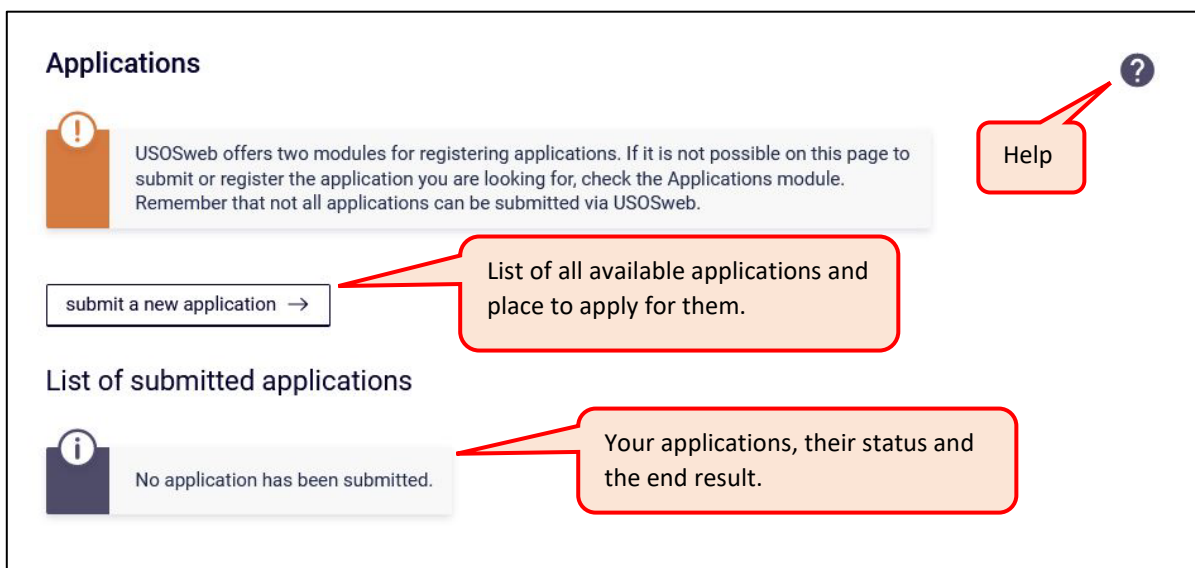


# Applications in USOSweb

To find information about applications you should select “*STUDENT’S SECTION*”, then “*Applications*”.



Here, you have access to an overview of your applications – available, ongoing, and processed.



## Submitting an application

In order to submit a new application, first find the one corresponding to your case on the list of applications. Make sure to **read its description carefully** as some of them are time sensitive, need attachments or have additional requirements. Next, click “*Fill the form*”.



Edit your application. Use “*Insert application template*” and fill in the blanks, or if a template is not available, compose a request yourself.

### Edit your application

**Application type:**  
Application for transfer and acknowledgement of ecta credits

**Additional information:**

Pursuant to § 11 of the Regulations for Study, Upon a student's motion dean may agree to transfer and acknowledge ECTS credits **within the period of five years from the date of passing a course**. In such case also grades are transferred, both positive and negative. The provisions of § 5 shall apply. **A condition for transferring ECTS credits against credits assigned to classes and practice determined in a study programme shall be verification of correspondence of the obtained learning outcomes.** Detailed conditions and procedure for transferring ECTS credits may be defined by the Faculty Council in consultation with the Dean.

**Important:**The request must be accompanied by:

- Documentation of progress in former course was passed;
- Course syllabus.

**The request shall not be accepted without the attachments specified above.**

Students of the Faculty of Law and Administration should submit their application in accordance with the Regulation for first-cycle, second-cycle and long-cycle study programmes and the Resolution of the Council of the Faculty of Law and Administration (click to see the Resolution) on the form available on the Faculty's website (click to see the form). The completed form should be sent as an attachment to the application submitted in the USOSweb website.

**Student's office to which application is directed:**  
School of Medicine in English [UJ.WL.SMO]

**Content of application:**  
Limit 3000, entered 0 characters

[Insert application template](#)

**Attachments:**  
You may only attach PDF documents.  
Maximum attachment size: **10.00 MiB**  
Maximum number of attachments: **10**  
Minimum number of attachments: **2**

[Attach file](#)

**!** Content of application is required.  
Attach the required number of files. (0/2)

[Next](#)

Application's description and requirements.

Input your request, use template if available.

Attach files if obligatory

Upon clicking "Next," you get an overview of your entire application so that you can check it before submitting. If everything is in order, click "Apply;" if not, you can go back to the editing stage.

### Student's application

**Application type:**  
Application for transfer and acknowledgement of ects credits

**Application subject:**  
Application for transfer and acknowledgement of ects credits

**Student's office to which application is directed:**  
School of Medicine in English [UJ.WL.SMO]

**Request/Justification:**

Pursuant to § 11.2 of the Regulations for First-Cycle, Second-Cycle and Long-Cycle Programmes of Study at the Jagiellonian University (adopted by the Senate of the University of Medicine in Lublin on 2019, as amended), I hereby apply for the transfer and acknowledgement of ects credits for the course BHK in the academic year 2022/23.

I have passed the course referred to:

- while participating in a student exchange programme
- in another field of study or specialisation
- in another university
- in the same field of study or specialisation
- in the same field of study or specialisation before re-admission

Please find attached to my request:

- Documentation of progress in following the programme under which a given course was passed; documentation of the course of a degree programme
- Course syllabus;
- Opinion of the course coordinator (optional).

\* Delete as appropriate.

**Attachments:**

1. test.pdf 0.02 MiBdocumentation
2. test.pdf 0.02 MiBSyllabus

### Confirmation

I warrant that the data provided in the application are true and correct.

Remember! If you found any lapses, go back to edit them.

If it is correct, apply. After this step, you cannot edit nor delete it.

By confirming the application you declare that you are aware of the liability arising out of provision of data that do not correspond to the actual situation.

[Wróć do edycji](#) [Apply](#)

Your application will be visible at the list of submitted applications, where you can monitor its progress.